



RYAN WALTERS
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: **Ryan Walters**, State Superintendent of Public Instruction
DATE: September 28, 2023
SUBJECT: Approval of late expenditure reports – Office of Student Development

Pursuant to Oklahoma Administrative Code Rule 210:25-3-7(12) “forms requesting reimbursement against any federal program section of the State Department of Education *must* be received or postmarked on or before August 1 every year.”

Davis has provided a good cause letter of explanation and is in payable form. State Board approval is requested.

Office of Title Services and Competitive Grants

| | | | |
|-------|-------------|----------------|-------------|
| Davis | \$86,393.54 | Submitted 8/31 | Project 782 |
|-------|-------------|----------------|-------------|

AJ
Attachments

AWARE MENTAL HEALTH SVC PROGRAM

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Summary Expenditure Report

Code: 50 I010
County District

Fund: 11
FY: 2023

County: Murray

District: DAVIS PUBLIC SCHOOL

Fiscal Year
Budgeted

Project No: 782

Name: AWARE MENTAL HEALTH SVC PROGRAM

Amount of Approved (Budgeted) Project

\$130,583.36

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

Signature:



Date:

8/31/23

Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 10/01/2022 TO 06/30/2023

Beginning Approved (Budgeted) Balance

\$113,980.90

| Function | Object | Function Code | Object Code | Unit Code | Amount |
|--------------------|----------------------|---------------|-------------|-----------|-------------|
| INSTRUCTION | Pers Svc-Salaries | 1000 | 100 | 105 | \$200.00 |
| INSTRUCTION | Pers Svc-Salaries | 1000 | 100 | 505 | \$100.00 |
| ATT & SOC WK SVC | Pers Svc-Salaries | 2110 | 100 | 705 | \$4,537.50 |
| ATT & SOC WK SVC | Pers Svc-Empl Bfts | 2110 | 200 | 705 | \$914.61 |
| GUIDANCE SERVICES | Supplies & Materials | 2120 | 600 | 050 | \$2,779.19 |
| HEALTH SERVICES | Pers Svc-Salaries | 2130 | 100 | 050 | \$9,587.93 |
| HEALTH SERVICES | Pers Svc-Empl Bfts | 2130 | 200 | 050 | \$1,983.43 |
| HEALTH SERVICES | Purch Prof & Tech Sv | 2130 | 300 | 105 | \$2,249.94 |
| HEALTH SERVICES | Purch Prof & Tech Sv | 2130 | 300 | 505 | \$2,249.94 |
| IMPR INSTR SVC | Pers Svc-Salaries | 2210 | 100 | 105 | \$2,970.00 |
| IMPR INSTR SVC | Pers Svc-Salaries | 2210 | 100 | 505 | \$200.00 |
| IMPR INSTR SVC | Pers Svc-Salaries | 2210 | 100 | 705 | \$400.00 |
| IMPR INSTR SVC | Oth Purchased Svcs | 2210 | 500 | 050 | \$164.08 |
| Exec Adm Svc | Pers Svc-Salaries | 2320 | 100 | 705 | \$45,375.00 |
| Exec Adm Svc | Pers Svc-Empl Bfts | 2320 | 200 | 705 | \$9,129.54 |
| Exec Adm Svc | Supplies & Materials | 2320 | 600 | 050 | \$3,172.38 |
| PERSONNEL SERVICES | Pers Svc-Salaries | 2570 | 100 | 050 | \$100.00 |
| PERSONNEL SERVICES | Pers Svc-Salaries | 2570 | 100 | 105 | \$280.00 |

Total Claimed

\$86,393.54

Ending Approved Balance

\$27,587.36

Detail Expenditure Report

Code: 50 I010
County District

Fund: 11
FY: 2023

County: Murray

District: DAVIS PUBLIC SCHOOL

Fiscal Year

Project No: 782

Budgeted

Name: AWARE MENTAL HEALTH SVC PROGRAM

Amount of Approved (Budgeted) Project

\$130,583.36

Signature:



Date:

8/31/23

Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 10/01/2022 TO 06/30/2023

Beginning Approved (Budgeted) Balance

\$113,980.90

| Purchase No | Order Date | -----Warrant----- No Date | Function Object Unit | -----Vendor----- Name | Amount Paid |
|-------------|------------|------------------------------|-------------------------|---------------------------|-------------|
| 50061 | 07/01/2022 | 1715 05/10/2023 | 1000-171-105 | KRISTIE J JONES | \$200.00 |
| 50058 | 07/01/2022 | 631 11/10/2022 | 1000-171-505 | D DALEEN JONES | \$100.00 |
| 50096 | 07/01/2022 | 875 12/09/2022 | 2113-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 875 12/09/2022 | 2113-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 897 12/09/2022 | 2113-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 895 12/09/2022 | 2113-231-705 | IRS ELECTRONIC TRANSFER | \$260.35 |
| 50096 | 07/01/2022 | 895 12/09/2022 | 2113-232-705 | IRS ELECTRONIC TRANSFER | \$60.89 |
| 50096 | 07/01/2022 | 901 12/09/2022 | 2113-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 901 12/09/2022 | 2113-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 234 | 09/01/2022 | 541 10/20/2022 | 2120-619-050 | VISA CARD MEMBER SERVICES | \$346.68 |
| 235 | 09/01/2022 | 541 10/20/2022 | 2120-619-050 | VISA CARD MEMBER SERVICES | \$433.71 |
| 370 | 04/05/2023 | 2088 05/23/2023 | 2120-619-050 | VISA CARD MEMBER SERVICES | \$183.94 |
| 233 | 09/01/2022 | 541 10/20/2022 | 2120-651-050 | VISA CARD MEMBER SERVICES | \$1,165.91 |
| 369 | 04/04/2023 | 2088 05/23/2023 | 2120-651-050 | VISA CARD MEMBER SERVICES | \$648.95 |
| 50095 | 07/01/2022 | 416 10/07/2022 | 2132-120-050 | JESSICA KAY JOHNSTON | \$5,062.87 |
| 50095 | 07/01/2022 | 630 11/10/2022 | 2132-120-050 | JESSICA KAY JOHNSTON | \$4,339.46 |
| 50095 | 07/01/2022 | 416 10/07/2022 | 2132-180-050 | JESSICA KAY JOHNSTON | \$100.00 |
| 50095 | 07/01/2022 | 630 11/10/2022 | 2132-180-050 | JESSICA KAY JOHNSTON | \$85.60 |
| 50095 | 07/01/2022 | 494 10/07/2022 | 2132-224-050 | MUTUAL OF OMAHA | \$2.40 |
| 50095 | 07/01/2022 | 705 11/10/2022 | 2132-224-050 | MUTUAL OF OMAHA | \$2.40 |
| 50095 | 07/01/2022 | 491 10/07/2022 | 2132-241-050 | IRS ELECTRONIC TRANSFER | \$325.97 |
| 50095 | 07/01/2022 | 703 11/10/2022 | 2132-241-050 | IRS ELECTRONIC TRANSFER | \$280.22 |
| 50095 | 07/01/2022 | 491 10/07/2022 | 2132-242-050 | IRS ELECTRONIC TRANSFER | \$76.23 |
| 50095 | 07/01/2022 | 703 11/10/2022 | 2132-242-050 | IRS ELECTRONIC TRANSFER | \$65.54 |
| 50095 | 07/01/2022 | 499 10/07/2022 | 2132-261-050 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50095 | 07/01/2022 | 709 11/10/2022 | 2132-261-050 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50095 | 07/01/2022 | 499 10/07/2022 | 2132-263-050 | TEACHER RETIREMENT SYSTEM | \$504.55 |
| 50095 | 07/01/2022 | 709 11/10/2022 | 2132-263-050 | TEACHER RETIREMENT SYSTEM | \$434.46 |
| 323 | 12/16/2022 | 1080 01/10/2023 | 2132-320-105 | CHARACTER PROGRAMS LLC | \$2,249.94 |
| 323 | 12/16/2022 | 1080 01/10/2023 | 2132-320-505 | CHARACTER PROGRAMS LLC | \$2,249.94 |
| 50116 | 09/09/2022 | 455 10/07/2022 | 2213-170-105 | JENNIFER N SMITH | \$70.00 |
| 50021 | 07/01/2022 | 628 11/10/2022 | 2213-170-105 | TAMMY R JOHNSON | \$100.00 |
| 50049 | 07/01/2022 | 1659 05/10/2023 | 2213-170-105 | GLENDIA DIANE BIRKES | \$200.00 |
| 50007 | 07/01/2022 | 1684 05/10/2023 | 2213-170-105 | TAMI GAYLE EDMOUNDSON | \$200.00 |
| 50015 | 07/01/2022 | 1691 05/10/2023 | 2213-170-105 | COREE D FOSTER | \$200.00 |
| 50018 | 07/01/2022 | 1703 05/10/2023 | 2213-170-105 | OLGA E HELMERS | \$200.00 |
| 50085 | 07/01/2022 | 1713 05/10/2023 | 2213-170-105 | RANDALL UDELL JOHNSON | \$200.00 |
| 50058 | 07/01/2022 | 1714 05/10/2023 | 2213-170-105 | D DALEEN JONES | \$200.00 |

County: Murray

District: DAVIS PUBLIC SCHOOL

Reporting Period: Date Range: 10/01/2022 TO 06/30/2023

| Purchase No | Order Date | -----Warrant----- No | Date | Function Object Unit | -----Vendor----- Name | Amount Paid |
|-------------|------------|-------------------------|------------|-------------------------|---------------------------|----------------|
| 50024 | 07/01/2022 | 1731 | 05/10/2023 | 2213-170-105 | SHELLIE R MOORE | \$200.00 |
| 50088 | 07/01/2022 | 1732 | 05/10/2023 | 2213-170-105 | CATHERINE LEA MORING | \$200.00 |
| 50091 | 07/01/2022 | 1736 | 05/10/2023 | 2213-170-105 | PAIGE ELIZABETH INGRAM | \$200.00 |
| 50090 | 07/01/2022 | 1738 | 05/10/2023 | 2213-170-105 | LORI JOYCE OWENS | \$200.00 |
| 50066 | 07/01/2022 | 1753 | 05/10/2023 | 2213-170-105 | SANDRA L SLATER | \$200.00 |
| 50042 | 07/01/2022 | 1756 | 05/10/2023 | 2213-170-105 | VALORIE A STOUT | \$200.00 |
| 50069 | 07/01/2022 | 1772 | 05/10/2023 | 2213-170-105 | ROBYN SHREE WHALEY | \$200.00 |
| 50070 | 07/01/2022 | 1776 | 05/10/2023 | 2213-170-105 | JESSICA ERIN WILLIAMS | \$200.00 |
| 50051 | 07/01/2022 | 592 | 11/10/2022 | 2213-170-505 | MICHAEL SCOTT DAVIS | \$100.00 |
| 50092 | 07/01/2022 | 678 | 11/10/2022 | 2213-170-505 | SARA A WATERS | \$100.00 |
| 50018 | 07/01/2022 | 618 | 11/10/2022 | 2213-170-705 | OLGA E HELMERS | \$100.00 |
| 50089 | 07/01/2022 | 648 | 11/10/2022 | 2213-170-705 | JARROD DAWES MORSE | \$100.00 |
| 50069 | 07/01/2022 | 685 | 11/10/2022 | 2213-170-705 | ROBYN SHREE WHALEY | \$100.00 |
| 50094 | 07/01/2022 | 688 | 11/10/2022 | 2213-170-705 | JERAD KEITH WHITE | \$100.00 |
| 40 | 07/01/2022 | 911 | 12/14/2022 | 2213-580-050 | VISA CARD MEMBER SERVICES | \$28.60 |
| 40 | 07/01/2022 | 1091 | 01/20/2023 | 2213-580-050 | VISA CARD MEMBER SERVICES | \$31.48 |
| 297 | 11/08/2022 | 1091 | 01/20/2023 | 2213-580-050 | VISA CARD MEMBER SERVICES | \$104.00 |
| 50096 | 07/01/2022 | 470 | 10/07/2022 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 684 | 11/10/2022 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1044 | 01/10/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1237 | 02/10/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1419 | 03/10/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1580 | 04/10/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1771 | 05/10/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 1894 | 05/17/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 2015 | 05/18/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 2189 | 05/26/2023 | 2323-110-705 | LANCE THOMAS WHALEY | \$4,437.50 |
| 50096 | 07/01/2022 | 470 | 10/07/2022 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 684 | 11/10/2022 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1044 | 01/10/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1237 | 02/10/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1419 | 03/10/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1580 | 04/10/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1771 | 05/10/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 1894 | 05/17/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 2015 | 05/18/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 2189 | 05/26/2023 | 2323-170-705 | LANCE THOMAS WHALEY | \$100.00 |
| 50096 | 07/01/2022 | 494 | 10/07/2022 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 705 | 11/10/2022 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1065 | 01/10/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1259 | 02/10/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1439 | 03/10/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1602 | 04/10/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1793 | 05/10/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 1914 | 05/17/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 2034 | 05/18/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |

County: Murray

District: DAVIS PUBLIC SCHOOL

Reporting Period: Date Range: 10/01/2022 TO 06/30/2023

| Purchase No | Order Date | -----Warrant----- No | Date | Function Object Unit | -----Vendor----- Name | Amount Paid |
|-------------|------------|-------------------------|------------|-------------------------|---------------------------|----------------|
| 50096 | 07/01/2022 | 2208 | 05/26/2023 | 2323-214-705 | MUTUAL OF OMAHA | \$2.40 |
| 50096 | 07/01/2022 | 491 | 10/07/2022 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$260.35 |
| 50096 | 07/01/2022 | 703 | 11/10/2022 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$260.35 |
| 50096 | 07/01/2022 | 1063 | 01/10/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 1257 | 02/10/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 1437 | 03/10/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 1600 | 04/10/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 1791 | 05/10/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 2032 | 05/18/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 2057 | 05/17/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 2206 | 05/26/2023 | 2323-231-705 | IRS ELECTRONIC TRANSFER | \$258.67 |
| 50096 | 07/01/2022 | 491 | 10/07/2022 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.89 |
| 50096 | 07/01/2022 | 703 | 11/10/2022 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.89 |
| 50096 | 07/01/2022 | 1063 | 01/10/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 1257 | 02/10/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 1437 | 03/10/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 1600 | 04/10/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 1791 | 05/10/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 2032 | 05/18/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 2057 | 05/17/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 2206 | 05/26/2023 | 2323-232-705 | IRS ELECTRONIC TRANSFER | \$60.49 |
| 50096 | 07/01/2022 | 499 | 10/07/2022 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 709 | 11/10/2022 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 1068 | 01/10/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.84 |
| 50096 | 07/01/2022 | 1262 | 02/10/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 1447 | 03/10/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.84 |
| 50096 | 07/01/2022 | 1605 | 04/10/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 1796 | 05/10/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.84 |
| 50096 | 07/01/2022 | 2037 | 05/18/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.84 |
| 50096 | 07/01/2022 | 2060 | 05/17/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 2211 | 05/26/2023 | 2323-251-705 | TEACHER RETIREMENT SYSTEM | \$145.83 |
| 50096 | 07/01/2022 | 499 | 10/07/2022 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 50096 | 07/01/2022 | 709 | 11/10/2022 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 50096 | 07/01/2022 | 1068 | 01/10/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.15 |
| 50096 | 07/01/2022 | 1262 | 02/10/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 50096 | 07/01/2022 | 1447 | 03/10/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.15 |
| 50096 | 07/01/2022 | 1605 | 04/10/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 50096 | 07/01/2022 | 1796 | 05/10/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.15 |
| 50096 | 07/01/2022 | 2037 | 05/18/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.15 |
| 50096 | 07/01/2022 | 2060 | 05/17/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 50096 | 07/01/2022 | 2211 | 05/26/2023 | 2323-253-705 | TEACHER RETIREMENT SYSTEM | \$445.14 |
| 369 | 04/04/2023 | 2088 | 05/23/2023 | 2323-619-050 | VISA CARD MEMBER SERVICES | \$1,366.85 |
| 370 | 04/05/2023 | 2088 | 05/23/2023 | 2323-619-050 | VISA CARD MEMBER SERVICES | \$1,805.53 |
| 50111 | 09/09/2022 | 621 | 11/10/2022 | 2573-180-050 | CANDI LYNNE HORTON | \$100.00 |
| 50119 | 09/09/2022 | 440 | 10/07/2022 | 2573-180-105 | CANDICE LEANNE BUCHTER | \$60.00 |
| 50106 | 09/09/2022 | 441 | 10/07/2022 | 2573-180-105 | NANCY ANN PROCTOR | \$60.00 |

Code: 50
County

1010
District

Fund: 11

FY: 2023

Project No: 782

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County: Murray

District: DAVIS PUBLIC SCHOOL

Reporting Period: Date Range: 10/01/2022 TO 06/30/2023

| Purchase No | Order Date | -----Warrant----- No | Date | Function Object Unit | -----Vendor----- Name | Amount Paid |
|-------------------------|---------------|-------------------------|------------|-------------------------|--------------------------|----------------|
| 50114 | 09/09/2022 | 449 | 10/07/2022 | 2573-180-105 | MONICA MICHELLE RUSHING | \$60.00 |
| 50098 | 07/01/2022 | 599 | 11/10/2022 | 2573-180-105 | LADONA RUTH SKELTON | \$100.00 |
| Total Claimed | | | | | | \$86,393.54 |
| Ending Approved Balance | | | | | | \$27,587.36 |



Davis Public Schools

400 East Atlanta Street Davis, Oklahoma 73030 (580) 369-2386

September 11, 2023

Re: Project Aware Late Claim

Oklahoma State Board of Education,

During the 2022-2023 school year, Davis Public Schools had to submit late claims for the Project Aware Grant awarded to our district by the Oklahoma State Department of Education. Project Aware is a program that helps schools in rural areas engage their students and families on mental health issues and awareness of school and community resources to support mental health in our area. Claims were not submitted on time due to turnover in our office and at the SDE. Two of the three employees that work in our district office were new last year. There was also employee turnover in the Project Aware program and the Grants Office at the State Department of Education.

To avoid such occurrences in the future, our district will implement procedures to ensure timely submission of claims by cross training employees. This will involve streamlining internal processes and providing additional training to staff responsible for submitting claims.

To create and follow these procedures effectively, the district will establish clear guidelines and deadlines for claim submission, ensure proper oversight and accountability, and implement regular reviews to identify and address any issues promptly. Staff will also register for the weekly Lunch and Learn Series with the Office of Title Services to increase staff knowledge and training and to stay informed of policies and procedures. By continuously improving the claim submission process, the district can minimize the chances of future delays.

In order to address any concerns or queries that board members may have regarding the late claim submission, I will attend the upcoming board meeting. This will provide an opportunity for the board members to seek clarification, understand the circumstances surrounding the late submission, and discuss potential improvements to prevent similar incidents in the future.

Thank you,

Mark Moring
Superintendent
Davis Public Schools